

May 19, 2010

Lori Lillis
Wilson School District
2601 Grandview Blvd.
West Lawn, PA 19609

To Whom It May Concern:

I would like to express my interest in the Instructional Technology Integration Coach position at the Wilson School District. I was informed of this position by your email.

Over the past ten years I have taught computer/business education at both Daniel Boone and the Wilson School District. During my tenure, in addition to instructing many advanced computer classes, I assisted the technology department with teacher training and with the ghosting of computers, setting-up computer labs, running of zen applications, installing software, and completing preventative maintenance on computers. As well as teaching, I continued to pursue my passion for technology by receiving my Instructional Technology Certification from Kutztown University and my Instructional Technology Masters from Wilkes.

On the technical side of computers I continue to work part time for Berks Western Telecom, Inc. where I am responsible for implementing computer/data systems in various size businesses. Additionally I have been responsible for the installation of wireless classrooms at Villanova University. In 1998 I was responsible for the management of a \$20,000 painting business that proved valuable in the development of my superior management and team building skills. During this time I was responsible for the entire running of the business including the hiring and firing of employees, creating business leads with the public, and participating in formal meetings on a weekly basis.

I believe that my skills and experience closely match what the Wilson School District is seeking. Please contact me with any questions at your convenience. I can be reached at home 610-777-3131 or via e-mailed at rickervb@comcast.net

Sincerely yours,

Richard M. Lapi

Enclosure